



A Proposal Prepared For:

Company:
Contact Name:
Contact Address:
Phone:
Fax:
Email:

*For
Property Tax Consulting Services
For*

Property Address:
Parcel number(s):
County:

*Prepared On
Date:*

PROPOSAL TO
DATE:

PARCEL(S):
Page 2 of 2

The parties of this contract are *(fill in client name)*, hereinafter referred to as "Client", and Northwest Property Tax Consultants hereinafter referred to as "NWPTC".

PHASE I

NWPTC shall review operating statements and Assessor's records to determine if reasonable cause exists to challenge the Assessor's valuation.

PHASE II

Subject to the findings of Phase I, NWPTC shall prepare documentation and represent Client in a tax appeal either at the Assessor or County Board Level. NWPTC shall prepare an independent evaluation.

PHASE III

In the event the County Board's decision is appealed either by the owner or by the Assessor, NWPTC will represent the Client at the State Board Appeal.

PERIOD COVERED

This contract shall cover the 2016 assessment for taxes payable in 2017. Client may terminate contract at any time upon (a) written notice to NWPTC: and (b) payment to NWPTC of all sums due NWPTC accruing through date of termination.

ALTERNATIVE I:

Hourly Fee Basis: Principal at \$200 per hour, Administrative at \$90 per hour. Out of pocket expenses (photographs, copies, etc.) shall be reimbursed at cost and shall not exceed \$200. A minimum fee of \$350 shall apply subsequent to the signing of this contract. Remaining fees and expenses are payable upon completion of property tax appeal analysis if no appeal is filed, or following receipt of final ruling by either State or County Board. *Please note that the total hourly fees under Alternative I shall not be less than 15% of the tax savings.*

ALTERNATIVE II:

Contingent Basis: 25% of tax savings for the year following a reduction in the Assessed Value. Out of pocket expenses (photographs, copies, etc.) shall be reimbursed at cost and shall not exceed \$200.00. A minimum fee of \$350 shall apply subsequent to the signing of this contract. Remaining fees and expenses are payable upon completion of property tax appeal analysis if no appeal is filed, or following receipt of ruling by either State or County Board.

PRIOR YEARS:

In limited cases, tax recovery for up to 3 prior years may be possible. Any work performed by NWPTC to recover prior years' taxes will be billed at the same fee structure selected. Analysis for budgeting and forecasts peripheral to appeals work may be billed hourly per terms of Alternative I, not to exceed \$1,000 per request.

Alternative ____ accepted and agreed to this ____ day of _____, 2016.

client name:

NORTHWEST PROPERTY TAX CONSULTANTS

By: _____

By: _____

Print name: